

To: All Members and Substitute Members of  
the Overview and Scrutiny Committee -  
Resources  
(Other Members for Information)

When calling please ask for:  
Leila Manzoor, Democratic Services Officer  
**Legal & Democratic Services**  
E-mail: [Leila.manzoor@waverley.gov.uk](mailto:Leila.manzoor@waverley.gov.uk)  
Direct line: 01483 523224  
Date: 8 September 2023

**Membership of the Overview and Scrutiny Committee - Resources**

Cllr Peter Martin (Chair)	Cllr Jerome Davidson
Cllr Andrew Laughton (Vice Chair)	Cllr Andy MacLeod
Cllr Lauren Atkins	Cllr Peter Nicholson
Cllr Zoe Barker-Lomax	Cllr Terry Weldon
Cllr Janet Crowe	Cllr Michaela Wicks

**Substitutes**

Cllr Connor Relleen	Cllr Phoebe Sullivan
---------------------	----------------------

**Members who are unable to attend this meeting must submit apologies by the end of Monday, 11 September 2023 to enable a substitute to be arranged.**

Dear Councillor

A meeting of the OVERVIEW AND SCRUTINY COMMITTEE - RESOURCES will be held as follows:

DATE: TUESDAY, 19 SEPTEMBER 2023

TIME: 7.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,  
GODALMING

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast).

Yours sincerely

**Susan Sale,**  
**Executive Head of Legal & Democratic Services & Monitoring Officer**

Agendas are available to download from Waverley's website ([www.waverley.gov.uk/committees](http://www.waverley.gov.uk/committees)), where you can also subscribe to

updates to receive information via email regarding arrangements for particular committee meetings.

Alternatively, agendas may be downloaded to a mobile device via the free Modern.Gov app, available for iPad, Android, Windows and Kindle Fire.

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact [committees@waverley.gov.uk](mailto:committees@waverley.gov.uk) or call 01483 523351

This meeting will be webcast and can be viewed by visiting [www.waverley.gov.uk/webcast](http://www.waverley.gov.uk/webcast)

---

## **Waverley Corporate Strategy 2020 - 2025**

### **Vision**

*Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.*

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

---

### **Good scrutiny:**

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;
- is led by 'independent minded governors' who take ownership of the scrutiny process; and,

- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

---

## **NOTES FOR MEMBERS**

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

### **AGENDA**

#### 1 **APOLOGIES FOR ABSENCE AND SUBSTITUTES**

To receive apologies for absence and note any substitutions.

Members who are unable to attend this meeting must submit apologies by the end of Wednesday 13th July 2023 to enable a substitute to be arranged, if applicable.

#### 2 **MINUTES** (Pages 7 - 10)

To confirm the Minutes of the Meeting held on 10<sup>th</sup> July 2023 and published on the Council's website.

Jon Formby (HR Manager) has been invited to discuss follow up matters from the Workforce Profile.

Andrew Smith (Joint Executive Head of Housing) to provide feedback on the progress of the proposed Housing Scrutiny Working Group.

#### 3 **DECLARATIONS OF INTERESTS**

To receive Members' declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley's Code of Local Government Conduct.

#### 4 **QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from members of the public in accordance with Procedure Rule 10.

The deadline for receipt of written questions is 5pm on Wednesday 13<sup>th</sup> July 2023.

#### 5 **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of written questions is 5pm on Wednesday 13<sup>th</sup> July 2023.

#### 6 **GODALMING AND FARNHAM BID REPORTS** (Pages 11 - 56)

Committee to receive and scrutinise the Business Plans for both the

Godalming and Farnham BIDs before they go to Ballot. Frances Pearce (Godalming BID Project Manager) and Alex Fergusson (Farnham BID Project Manager) to present to the Committee.

**Recommendations:**

**The Overview & Scrutiny Committee – Resources is invited to:**

- a. **Consider and comment on WBC’s support for the BID business plans submitted for Farnham and Godalming; and**
- b. **Note the cost to WBC, as a Business Rate Payer, in the event of the two BID ballots being successful.**

7 OCKFORD RIDGE DEEP RETROFIT UPDATE

Committee to receive a verbal update on the progress of the Ockford Ridge Deep Retrofit Refurbishment project from Louisa Blundell (Housing Development Manager).

8 COLLABORATION UPDATE

Committee to receive verbal update and presentation on Collaboration and Business Transformation from Robin Taylor (Executive Head of Organisational Development).

9 CORPORATE PERFORMANCE REPORT Q1 (Pages 57 - 124)

The Corporate Performance Report provides an analysis of the Council’s performance for the first quarter of 2023-24. The report, set out at Annexe 1, is being presented to each of the Overview and Scrutiny Committees for comment and any recommendations they may wish to make to the Executive.

Jenny Sturgess and Heads of Service to highlight areas relating to this committees remit.

10 DLUHC REQUEST FOR BENCHMARKING DATA (Pages 125 - 128)

Following concerns raised around benchmarking, Committee to review the DLUHC letter and metrics request from Secretary of State for Local Govt, Michael Gove. The letters aim to introduce a number of metrics to ensure Councils can be directly compared with each other across Local Authority guidelines.

11 COMMITTEE WORK PROGRAMME (Pages 129 - 146)

The Resources Overview & Scrutiny Committee is responsible for managing its work programme.

A Scrutiny Tracker has been produced to assist the Committee in monitoring the recommendations that have been agreed at its meetings. The Tracker details the latest position on the implementation of these recommendations and is attached as Part C of the work programme.

Upon request of the Committee, a copy of the Executive Forward Programme has been provided. This sets out the decisions which the Executive expects to take over forthcoming months and identifies those which are key decisions.

12 EXCLUSION OF PRESS AND PUBLIC

To consider the following recommendation of the motion of the Chairman:

**Recommendation**

That pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part 1 of Schedule 12A to the Act (to be specified at the meeting).

13 69 HIGH STREET, GODALMING

This item was considered by Extraordinary Council on 29th August 2023.

Debbie Smith (Development Programme Manager) to circulate Update Report.

**Officer contacts:**

**Leila Manzoor, Democratic Services Officer  
Tel. 01483 523224 or email: [Leila.manzoor@waverley.gov.uk](mailto:Leila.manzoor@waverley.gov.uk)**